



The Clarendon Academy

— *Aspire to Excellence* —

Lettings Supervisor / Handyperson Weekends Only

PERSON SPECIFICATION

	Essential	Desirable
Experience	<ul style="list-style-type: none">• Ability to communicate effectively with others• Practical maintenance experience• 	<ul style="list-style-type: none">• Experience in school or other public sector organisation
Personal Qualities	<ul style="list-style-type: none">• Initiative• Sense of humour• Good communication skills• Good interpersonal skills• Stamina• Ability to work as a team• Patience• Clear thinking• Calmness in crises• Honesty and reliability• Team Player• Creativity• Ability to communicate effectively with others, including children and young people• Methodical with an attention to detail• Manual handling• 	<ul style="list-style-type: none">• Interest in education• Commitment to own professional development